

MOVE-OUT INFORMATION

It is expected that all residents will leave their suite in move-in ready condition. To make your move-out as smooth as possible, we would like to provide our residents with a checklist of our expectations. Please review the guideline below to ensure you receive your damage deposit back in full. Management reserves the right to determine if any additional cleaning or repairs will be needed and those will be charged against the damage deposit accordingly.

Residents are responsible for rent and utilities until the last day of the rental period unless other arrangements are made in advance.

Residents must vacate the premises by 12:00 noon on the last day of their rental period.

KITCHEN		
	Refrigerator / Freezer	Cleaned inside and out including top, bottom, sides, shelves, drawers
	Stove	Glass top cleaned and any stains removed
	Oven	Cleaned inside and out removing any stains
	Microwave	Cleaned inside and out
	Dishwasher	Cleaned inside and out
	Sinks / Faucets	Cleaned around all edges and behind faucet and left shining – clog free
	Counter Tops	All corners and edges cleaned and wiped
	Cupboards / Drawers	Cleaned inside and out
	Walls	Any scratches, holes or marks patched and re-painted and / or cleaned
	Flooring / Baseboards	Swept and washed
	Electrical Plates	Cleaned and wiped
	Blinds	Dusted and cleaned
	Windows / Screens	Washed and cleaned
	Light Fixtures	Cleaned, wiped and bulbs replaced if burnt out
	Vent	Dusted, wiped and cleaned
LIVING ROOM / DINING ROOM		
	Flooring / Baseboards	Swept and washed
	Walls	Any scratches, holes or marks patched and re-painted and / or cleaned
	Windows / Screens	Washed and cleaned
	Patio Door	Washed, track cleaned and vacuumed, screen cleaned
	Blinds	Dusted and cleaned
	Electrical Plates	Cleaned and wiped
	Patio	Swept and debris removed
	Light Fixtures	Cleaned, wiped and bulbs replaced if burnt out
	Vent	Dusted, wiped and cleaned
BEDROOM(S) / DEN		
	Flooring / Baseboards	Swept and washed
	Walls	Any scratches, holes or marks patched and re-painted and / or cleaned
	Windows / Screens	Washed and cleaned
	Doors	Wiped and cleaned
	Blinds	Dusted and cleaned
	Electrical Plates	Cleaned and wiped
	Closet	Swept / vacuumed and cleaned – mirror wiped and smudge free
	Light Fixtures	Cleaned, wiped and bulbs replaced if burnt out
	Vent	Dusted, wiped and cleaned

BATHROOM(S)		
Mirror		Wiped and smudge free
Toilet		Cleaned – including under the rim and the base of the bowl
Sink		Cleaned and wiped – clog free
Vanity Top and Drawers		Cleaned inside and out
Towel bar(s) and Rod(s)		Wiped and cleaned
Faucet / Showerhead		Cleaned, water spots removed and lime build up removed
Tub / Shower		Cleaned – including all grout lines / caulking and any mold removed
Flooring / Baseboards		Swept and washed
Walls		Any scratches, holes or marks patched and re-painted and / or cleaned
Doors		Wiped and cleaned
Electrical Plates		Cleaned and wiped
Vent		Dusted, wiped and cleaned
LAUNDRY ROOM		
Washer		Cleaned and wiped – door left open
Dryer		Cleaned and wiped – lint removed
Flooring / Baseboards		Swept and washed
Walls		Any scratches, holes or marks patched and re-painted and / or cleaned
Doors		Wiped and cleaned
Electrical Plates		Cleaned and wiped
Vent		Dusted, wiped and cleaned
HALLS / ENTRANCE		
Flooring / Baseboards		Swept and washed
Walls		Any scratches, holes or marks patched and re-painted and / or cleaned
Doors		Wiped and cleaned
Electrical Plates		Cleaned and wiped
Vent		Dusted, wiped and cleaned

Below is a list of pricing for repairs – management has the right to adjust costs based on severity of damage

▪ Cleaning	Floors, appliances, blinds, bath, etc.	\$35/hour
▪ Patching and Painting	12-foot wall or larger	\$100
▪ Patching and Painting	12-foot wall or smaller	\$50
▪ Patching and Painting	Other i.e. doors, trim, ceiling, etc.	Quoted Price
▪ Key / FOB	Replacing	\$50
▪ Move-In Binder	Replacing	\$50
▪ Blinds	Replacing / Repair	\$100
▪ Screens	Replacing / Repair	\$100
▪ Plugged Drain	Sinks, bathtub, shower, etc.	\$50
▪ Re-Caulking	Shower, bathtub, sink, etc.	\$50
▪ Light Fixture	Replace	\$60
▪ Smoke Detector	Replace	\$50
▪ Other	_____	Quoted Price